

Redmond Elementary PTSA  
October 15<sup>th</sup>, 2009  
Board Meeting Minutes

Attendees: Lisa Lange, Janitzia Pizarro, Jenny Rickman, Kerry Lodge, Jill Rockafiel, Erika Gaskill, Mette Clarke, Cindy Poon, Elena Savage, Joyce Teshima, Alice Fleck,  
Guest: Nick Panza (counselor intern).

Meeting was called to order by Lisa Lange at 7:10 pm

Intros/welcome

Minutes from 9/23 circulated and approved

**Council Report: Janitzia**

- Meeting with Dr. Chip Kimball discussed the measure up for renewal. No new Levy's/Bonds. He gave a pass/fail analysis. Council wants a co-coordinator to remind voters to vote. Every local unit gave \$50 to support Levy but it is not enough. The recommendation is to double the amount to \$100...
- Nov. 5<sup>th</sup> (Cindy) Basket Auction @ Lake Washington District Center after the Council Mtg. –Cindy put a basket together “Baker’s Delight” \$75). The money goes towards scholarships for seniors.

**President Report: Lisa**

- Positions are filling! Volunteer coordinator (Sarah) working well. VP's are encouraged to get chairs. Volunteers offered feedback at the parent social that they filled out forms but weren't getting call-backs chairs asked to contact volunteers by email or phone and make contact.

**Treasurer Report: Kerry and Jill**

- Monthly report received and distributed via e-mail and at mtg. Discussed Family Activity=Skate Night- Lisa proposed one day/one night activity for more turn out.
- Money Minder is the new treasurer's program we are using.
- Please use Money Received Receipt Forms (one goes to Treasurer/one to President) 2 signatures of PTA members are required on form.
- Elena: Newsletter cost will go up because we are printing for each student now. Board recommended to review costs and estimate what new ones will be.

**Volunteer Report: Sarah reports via Lisa**

- Only 12 volunteers for Vision/Hearing and we need 18 (Wed. Oct. 21<sup>st</sup>). Joyce will look into a better location for testing hearing since there is a buzzing noise in the library.
- New Forms: Volunteers need to sign in so we can acknowledge their contributions. Photocopy Form and place in Elena's box. This will be compiled into a list for the volunteer luncheon, and published in the Hawk Talk as well.

**Teacher's Report: Alice**

- Teachers sent a Thank You Letter to the Board.
- Hawk Talk: Alice will let staff know about forms.
- Reflections: Stephanie provided a beautiful display.
- District goals: 3 x a year teacher's do a self-evaluation.
- Math: looking across grade levels to fine-tune goals, looking at Washington State Math Standards (last years' revision) and identifying specific children at Redmond El in need of help.

### **Principal's Report: Joyce**

- Next year will be a new adoption of Math. "Bridges" old investigations with new power standards.
- Looking at past 1-2 years to see what teacher's weren't able to cover in curriculum, across the grades K-6. Coming up with Teacher Goals.
- Introducing Nick, our counseling intern at Redmond El. He will be leading our United Nations Parade. Traditional clothing to be worn or colors of the Countries Flag. Parade will take place at 11am and Redmond Reporter will be there.
- Written grant proposal for 4 PTSA mtg. mornings \$352 to be used for subs so teachers can attend meetings.

### **New business items:**

- Joyce brought a written grant proposal for \$352 that will be used to pay for substitutes, so teachers can attend the four PTSA morning meetings scheduled for this school year. Mette made a motion to approve the \$352 grant to pay for substitute teachers, Cindy seconded the motion. Motion was approved by 10 votes in favor, none opposed.
- Janitzia/Cindy Levy/Bond info nights. Dr. Kimball wants input from the community. Levy MUST pass. More info on district website-you can offer input. The motion was made by Mette Clarke to increase our local units contribution to the Citizen's Levy Committee to \$100. Motion was seconded by Elena Savage. Motion was approved by 10 votes in favor, none opposed.
- Reminder PTA and the Law workshops available.
- Two signatures are required on checks -President's signature plus Treasurer and a 3<sup>rd</sup> additional person are required by our current Standing Rules, approved on September 23, 2009). Statements are currently going to: Jill Rockafeld and Jenny Rickman (although she has not received one yet),
- Red Folder: Last years folder contains Forms and Evaluations. This year, rather than a folder, forms will be sent electronically, or will be found at a new online location tentatively called "PTSA vault". Vault will have job descriptions, forms, timelines, etc. by area, and will be accessible via internet, in a password-protected workspace. The PTSA vault is expected to start operating by January at the latest. Board and chairs' cooperation is required to make the vault a meaningful resource.
- November General Membership Meeting: We will be voting the 2009-2010 Nominating Committee, whose goal is to identify nominees for the 2010-2011 PTSA Board of Directors. The 2009-2010 Nominating Committee nominees are Mette Clarke, Sarah Keimig and Cindy Poon.

- Lisa- Spirit wear 8 forms received and 12 online orders. Glitches in the programs, orders are being accepted until November 26<sup>th</sup>, delivery week of December 14<sup>th</sup>.
- Student Directory Proposal: Advertising in directory. Lisa will follow up on legal issues.
- Cindy: Levy- Parent Volunteer Coordinator (Cindy and Staff) 15 staff/15 parents Nov. 30- Dec. 7 needed to make calls renewing support. Legislative Assembly Oct. 2<sup>nd</sup>/3<sup>rd</sup> 275 members- identify every 2 years. Art and education and increased funding for highly capable students. Initiative 1033:PTSA adopted to oppose. It would significantly cut education funding. Vote on November 3<sup>rd</sup>!!!
- Mette: The school confirmed that one additional lunch table is needed. The matter will be reviewed in the spring, after PTSA has a clearer forecast regarding income.
- Lisa: Elizabeth/Anja “community volunteers” how can we thank them as a board?
- Hawk Walk: Fundraising committee met to discuss potential events if no one volunteers to chair the Hawk Walk. No one has stepped up to chair it. Proposed not doing it this year, will vote on it in at November board meeting.
- Janitzia to coordinate a “Grande Tour” of the school and volunteer orientation, immediately following Nov. 4<sup>th</sup> board meeting.
- \$6, 206 raised with “Pass the Hat”

9pm meeting adjourned.